



**SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET
COMMITTEE MEETING**

**Monday, May 9, 2022 at 3:30pm
Rondo Community Library**

Meeting Minutes:

Attendance	
Members present:	Abshir Ali, Rudy Burgos, Ray Hess, Natasha Jones, Audel Shokohzadeh, Barrett Steenrod, Darren Tobolt, Elsa Vega Perez, Ryan Vue
Members absent:	Abdi Ahmed, Jack Fei, Latichia Harper, Joann Hawkins, Jessie Luevano, Pat McQuillan, Daud Mohamed
Visitors and City staff present:	Madeline Mitchell – OFS Paul Sawyer – Parks Anne Weber – Public Works Moua Xiong – Sprockets/Youth on Boards Sarah Brown – OFS Jane McClure - Press Noel Nix – Mayor’s Office

- 1. Call to order and introductions** – The meeting was called to order by at 3:42 p.m. by Chair Tobolt.
- 2. Approval of May agenda and February meeting minutes** – Hess moved to approve the agenda for the May meeting. Steenrod seconded. Hess moved to approve the minutes from the February meeting. Vega Perez seconded. The agenda and minutes were approved.

3. Action Items

Public Works

RES PH 22-44: Amending the financing and spending plans in the Department of Public Works Capital Budget to add Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) funding to the 2022 Wabasha Street Reconstruction and Capital City Bikeway Project. (Note: this resolution is from the March agenda).

- Hess moved to approve the resolution. Steenrod seconded.
- Anne Weber presented the resolution, explaining that it utilizes CRRSAA funds to allow Public Works to expand the scope of Wabasha Reconstruction project from 6th St to 7th St.
- The motion passed unanimously, and the resolution was approved.



RES PH 22-45: Amending the financing and spending plans in the Department of Public Works Capital Budget for multiple Public Works projects. (Note: this resolution is from the March agenda).

- Vega Perez moved to approve the resolution. Shokohzadeh seconded.
- Anne Weber presented the resolution to the committee. The resolution adds funding from various sources to various projects:
 - o \$200,000 of TIF funding to the 2022 Snelling at Englewood Intersection Improvement Project
 - o \$180,000 of Ramsey County funding to the 2022 Randolph and Victoria Signal Reconstruction Project
 - o \$150,000 of MSA funding from the 2020 and 2021 Signalized Intersection Safety Improvement Programs to the 2022 Randolph and Victoria Signal Reconstruction Project
 - o \$150,000 of MSA funding from the 2021 MSA Contingency to the 2022 Shepard Road Bridge near Otto project
 - o \$50,000 of MSA funding from the 2021 MSA Contingency to the 2022 Robert Street Bridge Lighting Project.
- Vega Perez asked if these were all new funding sources. Weber explained that some are new and some are transferring funding from other programs.
- Steenrod asked how the Randolph and Victoria Signal Project qualified for reconstruction. Weber responded that usually the age of the signal determines when it will be replaced. Public Works tries to pair these replacements with existing projects but it is not always possible.
- The motion passed unanimously, and the resolution was approved.

RES PH 22-86: Amending the financing and spending plans in the Department of Public Works Capital Budget to close out 2015 projects. (Note: this resolution is from the April agenda).

- Vega Perez moved to approve the resolution. Steenrod seconded.
- Anne Weber presented the resolution, explaining that Public Works has been working to close out old projects, transferring available balances when possible. This resolution transfers old MSA balances into current MSA contingency, which will allow them to be used on other projects.
- The motion passed unanimously, and the resolution was approved.

RES PH 22-102: Amending the financing and spending plans in the Department of Public Works Capital and Operating Budgets for the 2022 Bikeway Improvement Program.

- Ali moved to approve the resolution. Vue seconded.
- Anne Weber presented the resolution explaining that it transfers general fund bikeway improvement money into the capital fund so it can be spent in the Bikeway Improvements Program.
- Vega Perez asked whether the funding was for a specific bikeway. Weber explained that at this point it is for the 2022 Bikeway Improvements Program generally.
- Tobolt asked if this was the same funding as approved by the CIB Committee in 2021. Weber noted that it is a separate amount for bikeway improvements from the general fund.



- Steenrod asked whether these funds are for bikeway improvements within larger projects. Weber said that typically bikeway improvements are included in project budgets and that this funding is usually for bikeway projects that are not part of larger street projects.
- The motion passed unanimously, and the resolution was approved.

RES PH 22-103: Amending the financing and spending plans in the Department of Public Works Capital Budget to transfer remaining 880 bond funding into projects.

- Steenrod moved to approve the resolution. Ali seconded.
- Anne Weber presented the resolution which transfers leftover 880 funding from contingency into projects that fit the 880 criteria, with the goal of spending them down by the end of the year. See the resolution text for a list of projects.
- Noel Nix provided additional information on the 880 program, which was created under the Coleman administration to set aside bonding dollars to create spaces accessible to ages 8 to 80.
- Hess asked whether this resolution closes out the 880 program. Weber confirmed it does.
- The motion passed unanimously, and the resolution was approved.

RES PH 22-104: Amending the financing and spending plans in the Department of Public Works Capital Budget to transfer Municipal State Aid balances from completed projects into 2022 Municipal State Aid Contingency.

- Vega Perez moved to approve the resolution. Steenrod seconded.
- Anne Weber presented the resolution which closes out some completed projects and adds balances into 2022 MSA contingency to be used on future projects. If needed, Public Works will return to the committee to request approval to transfer funds from contingency into a project budget.
- The motion passed unanimously, and the resolution was approved.

RES PH 22-110: Amending the financing and spending plans in the Department of Public Works Capital Budget to add MnDOT and Saint Paul Regional Water funding to the Robert Street Reconstruction Project.

- Vega Perez moved to approve the resolution. Steenrod seconded.
- Anne Weber presented the resolution explaining that the City received federal funding to reconstruct Robert Street and will be working with MnDOT on the project. MnDOT and Saint Paul Regional Water Services will be paying for the majority of design expenses. This resolution adds MnDOT and SPRWS funding to the Robert Street project.
- Steenrod asked whether the SPRWS funding would be specifically for the sewer component. Weber said it would be designated for the design of the water main.
- The motion passed unanimously, and the resolution was approved.



Parks

RES PH 22-85: Amending the financing and spending plans in the Department of Parks and Recreation Capital Budget to transfer CIB funding into projects. (Note: this resolution is from the April agenda).

- Vega Perez moved to approve the resolution. Vue seconded.
- Paul Sawyer presented the resolution to the committee, explaining that the Roy Wilkins Park project is expected to come in under budget. This resolution proposes taking the remaining funds and transferring them to the Lyton Park project, which is another community proposal in the same neighborhood.
- Shokohzadeh noted an error in the second clause of the resolution. Roy Wilkins Park, not Lyton Park, was formerly known as Lewis Park. Shokohzadeh proposed a friendly amendment to correct the error. Vega Perez accepted.
- The motion passed as amended, and the resolution was approved.

RES PH 22-96: Amending the financing and spending plan in the Department of Parks and Recreation's 2022 Capital Improvement Budget by adding a \$30,000 donation from the Trust for Public Land (TPL) to be used towards the Central Village Park and authorizing the Department of Parks and Recreation to enter into a Grant Agreement.

- Ali moved to approve the resolution. Steenrod seconded.
- Paul Sawyer presented the resolution, which accepts funding from the Trust for Public Land to undertake additional community engagement around the master plan for Central Village Park.
- Tobolt noted that the CIB Committee recommended a lighting project for Central Village Park in the last community proposal cycle.
- Steenrod abstained. All other members approved. The motion passed, and the resolution was approved.

RES PH 22-105: Amending the financing and spending plan in the Department of Parks and Recreation in the amount of \$2,033,347 to reflect funds received from the Lower Phalen Creek Project for the Wakan Tipi project.

- Hess moved to approve the resolution. Vue seconded.
- Paul Sawyer presented the resolution and provided background on the project. In Bruce Vento Nature Sanctuary, on the base of the bluff beneath Indian Mounds Park is the Wakan Tipi site, which is sacred for the Dakota community. The LPCP is an indigenous-led non-profit raising funds for a visitor and cultural center to interpret the site to the broader community and provide environmental education and community space. Funds to complete the project are nearly assembled but must be balanced with the Kellogg/3rd St Bridge project. Initial site work for the center needs to be completed. The funds that have been raised by LPCP now need to come into the City budget to start Phase 1 work.



- Vega Perez asked whether there are affirmative action goals for procurement on this project. Paul Sawyer confirmed.
- Steenrod asked whether LPCP Provided guidance on a preferred contractor. Sawyer said they did not because the project is a City project on City land and has to through the City's procurement process neutrally. There are, however, certain parts of the design where LPCP has retained their own architect.
- The motion passed unanimously, and the resolution was approved.

RES PH 22-129: Authorization to apply for, and if granted, accept funds from the U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA) for the Hidden Falls South Phase I project, and to establish a financing and spending plan in the Department of Parks and Recreation in the amount of \$942,020 to reflect the receipt of said FEMA funds.

- Steenrod moved to approve the resolution. Burgos seconded.
- Sawyer presented the resolution explaining that particularly bad river flooding in recent years has deposited several feet of sediment in riverfront parks. Through disaster declarations, the City was able to secure FEMA funds to address the impacts of the flooding. In conversations with FEMA, the City is proposing to move the parking lot in Hidden Falls Park, which is currently in the flood plain and use the deposited sediment for a mountain biking landscape that would be floodable.
- Shokohzadeh asked whether the parking lot would be comparable in size. Sawyer said he would confirm.
- Hess expressed excitement for the project.
- Steenrod asked whether the new parking lot would be in a different place. Sawyer confirmed that it would be along the entrance road at a higher elevation. The remaining segment of entrance road and parking lot would be removed to create trails.
- Steenrod explained he was part of a focus group around Hidden Falls/Crosby Farm master plan and expressed concern that there was not sufficient reason for visitors to go to that part of the park without additional amenities. Sawyer responded that there have been grant applications submitted for maintenance equipment to create new trails in the area with the intention to activate more of the park. Burgos noted that the FEMA money seems to be specific to trails and flooding.
- Sawyer offered to send a link to the master plan and documents and reminded the committee that there has been extensive community engagement and tribal coordination.
- The motion passed unanimously, and the resolution was approved.

OFS

RES PH 22-21: Amending the City's Capital Improvement Budget and Operating Budget to reflect the final sale details resulting from the issuance of the G.O. Various Purpose Bonds, Series 2022A and defease outstanding bonds for debt service savings. (Note: this resolution is from the April agenda).

- Vega Perez moved to approve the resolution. Shokohzadeh seconded.



- Sarah Brown presented the resolution, explaining it accomplishes two things: 1) reflecting a bond sale of \$13.1 million in projects and 2) planning to defease \$20 million of debt. Defeasance is, in short, paying off old debt to take on new debt. The spring bond sale financed several different projects, including capital improvement projects from the CIB committee, Ford site capital projects, police and fire vehicles, and Ford site vehicles. The interest rate at the time was 1.8%. Rates have gone up considerable since then.
- The motion passed unanimously, and the resolution was approved.

4. CIB Scoring Rubric

- Committee members reviewed the proposed scoring rubric and made suggestions to amend the scale, ultimately deciding upon:
 - o 0.5 – Very Poor
 - o 1 – Poor
 - o 2 – Adequate
 - o 4 – Good
 - o 6 – Very Good
- The committee also agreed on changes to the descriptions under each category which will be reflected in the new scoring rubric sent by Mitchell.

5. Other business

- Nix noted that the original schedule included a public hearing on June 20th which will have to be rescheduled due to the Juneteenth City holiday. Nix will send a poll to determine the best date for the hearing. The committee must submit final capital budget recommendations by June 30th. The meeting to finalize recommendations will be on June 27th.
- Nix also noted that the district councils will be returning their scores by June 6. They will be sent to the CIB committee soon after. CIB Committee scores are due on June 10.

6. Adjournment

- There being no further business, the meeting was adjourned by general consent.

Committee Staff:

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